Date: 27th June 2024

DEPARTMENT OF INFORMATION TECHNOLOGY

ARMY INSTITUTE OF TECHNOLOGY, PUNE

Minutes of Meeting: Departmental Meeting

Academic year 2023-24

Departmental Meeting was held on Thursday, 27th June 2024 at 09:30 am. Following members have attended meeting:-

Sr. No	Name of Member	Status
1	Dr. (Mrs) Sangeeta Jadhav	HOD, IT
2	Prof. D G Auradkar	Associate Professor
3	Dr. Ashwini Sapkal	Associate Professor
4	Dr. Gajanan Walunjkar	Associate Professor
5	Prof. Vaishali Ingale	Assistant Professor
6	Prof. Yuvraj Gholap	Assistant Professor
7	Dr. Rupali Bagate	Assistant Professor
8	Dr. Dipika Birari	Assistant Professor
9	Prof. Anjali Hudedamani	Assistant Professor
10	Prof. Priyanka Sangle	Assistant Professor
11	Ms. Jyoti Taralkar	Computer Programmer
12	Mr. Rohan Sonawane	Lab Assistant
13	Mr. Suryanakat Kenjale	Lab Assistant
14	Ms. Pushpa Kalane	Lab Assistant
15	Mr. Shashikant Mane	Lab Assistant

The meeting started at 09:30 am with welcome note by Dr. (Mrs.) Sangeeta Jadhav, HOD IT.

Point discuss in meeting are as follows:

➢ HOD IT, started discussion about meeting points.
➢ HOD IT, discussed subject allotment in view of increase in intake of SE-IT.
➢ HOD IT, discussed about new lab preparation and handover of labs upto 15th July 2024. Temporary lab In-charges are discussed by Dr. Gajanan Walunjakar.
➢ HOD IT, informed about new Academic Yr start from 1st July 2024.
➢ HOD IT, informed about SE, TE and BE class teachers and instructed for SE Orientation to be conducted by class teachers Dr. Rupali Bagate and Dr. Dipika Birari on 1st July 2024 for SE-IT (A) and SE-IT (B) resp.
➢ Antivirus status discussed by HOD IT. Antivirus updating is required. All Lab assistant are instructed for same
➢ HOD IT, discussed about following points:
  ○ Yellow book and blue book distribution
  ○ SE counsellor allotment
  ○ TE and BE electives.
  ○ Faculty and Lab Assistant interview
➢ HOD IT, discussed about CDC meeting in coming month.

The meeting was over at 10:30 am with concluding remarks from Dr. (Mrs.) Sangeeta Jadhav, HOD IT.
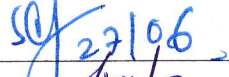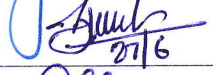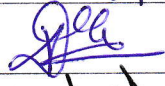
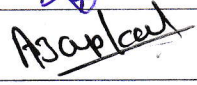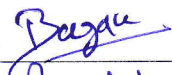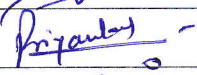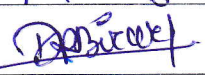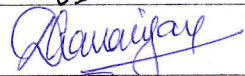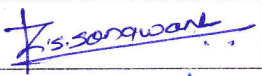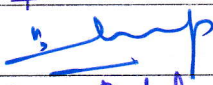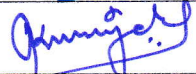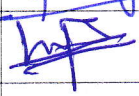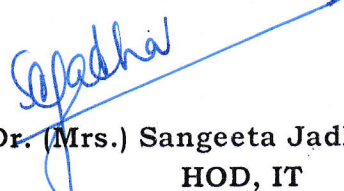Dr. Mrs. Sangeeta Jadhav

HOD IT

Army Institute of Technology

Department of Information Technology

Dept. Meeting dated on 27/06/2024

Sr. No.	Name of Staff	Sign
1	Dr. Sangeeta Jadhav	SJ 27/06
2	Anjali Huddedamani	Anju 27/6
3	Vaishali Ingale	
4	Dr. Ashwini Sapkal	ASapkal
5	Dr. Rupali Bagate	Bagate
6	Priyanka Sangle	Priyanka
7	Dr. Dipika Birari	DBirari
8	Y. H. Gholap	
9	Dr. G. M. Walunjkar	
10	D. G. Auradkar	Dhananjay
11	Jyoti Taralkar	
12	R. S. sonawane	R.S.sonawane
13	Mr Shashikant Mane	
14	Suryakant Kenjale	
15	Pushpa kalane	
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Dr. (Mrs.) Sangeeta Jadhav
HOD, IT